



**Sri Venkateswara College  
(University of Delhi)**

Prof C. Sheela Reddy  
Principal

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Ref No : SVC/Admn/2021/ P/1714

06<sup>th</sup> October, 2021

**Notification regarding admission under Delhi University Ward Quota (2021-2022)**

In view of the guidelines for processing admissions under DU ward quota received from the office of the Admission Branch, University of Delhi vide e-mail ([office@admission.du.ac.in](mailto:office@admission.du.ac.in)) dated 04<sup>th</sup> October, 2021, this is for information to all concerned that admissions under Ward Quota are done in accordance with the AC resolution 9 a & b dated 27<sup>th</sup> November, 2020. **Please note that this notification supersedes the college notification number SVC/Admn/2021/P/1690 dated 25<sup>th</sup> August, 2021.**

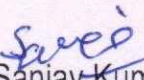
Accordingly, applications are invited for Admissions of Wards of the University/ College employees, {(Teaching and Non-Teaching (on rolls and superannuated); (Temporary, Ad-hoc, Contractual) with three years of service} in the University of Delhi and or its colleges. **Only wards of the University/ College staff, who have registered on the UG admission portal and mailed their application along with the necessary documents within the stipulated period to the college will be considered on merit basis and subject to availability of seats.** Course preference with best four/ best three percentage is required. The applicant may mail the following documents to **wardquotaadmn@svc.ac.in** between **11<sup>th</sup> October, 2021 and 16<sup>th</sup> October, 2021 positively**, for further necessary action:-


1. University Registration Form for the Ward Quota.
2. 12<sup>th</sup> Class Marks-Sheet.
3. University Employment Certificate issued by the parent Organization/Institution/College.

The Final merit list of (16) Sixteen (8 teaching + 8 Non-teaching) ward will be processed in order of preference as given below:-

- i Permanent Staff
- ii Retired Staff
- iii Deceased Permanent Staff (while in service); and
- iv Temporary/Ad-hoc and Contractual Staff (with three years of service)

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Prof Sanjay Kumar  
Convener, Admission Committee

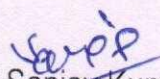
  
Prof C. Sheela Reddy  
Principal  
**Principal**  
Sri Venkateswara College  
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New Delhi-110 021

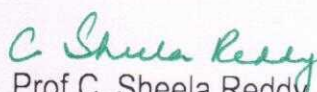
## Notification regarding admission under Delhi University Ward Quota (2021-2022)

It is pertinent to mention here that all the cases of Internal Ward quota, subject to fulfilment of the Course-wise eligibility criteria will be processed by the college, as per university norms and schedule.

### NOTES:-

- a. It may clearly be noted that applications received earlier (via online/offline mode) shall not be entertained under any circumstances. Accordingly, those who have already applied need to apply again along with all necessary documents within the new timeline.
- b. Final merit list of eligible candidates external/ internal under ward quota shall be sent to the Admission Branch by 22<sup>nd</sup> Oct 2021 for final approval.
- c. Fee payment link will be enabled for these applicants from 01<sup>st</sup> November, 2021 to 03<sup>rd</sup> November, 2021 after approval by the admission branch.
- d. Admission shall be done in order of preference in due course of time, as per university rules. For admission to PG courses, the candidate may contact University of Delhi. Kindly note that ID will not be considered as valid document for claiming admission under ward quota. Please note that the supporting document must have been issued recently, (duly certified by the Competent Authority mentioning the name of the employee, employment status and detail of the ward.
- e. The staff members are requested to check their e-mail, WhatsApp, College & Delhi University websites ([www.svc.ac.in](http://www.svc.ac.in) & [www.du.ac.in](http://www.du.ac.in)) etc. regularly for day-to-day updates.
- f. For clarification, if any, you may e-mail to [admission@svc.ac.in](mailto:admission@svc.ac.in)
- g. Any addendum/corrigendum shall be posted on the college website only.

  
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Convener, Admission Committee

  
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Copy forwarded for information and necessary action to:- Teacher-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Administration & Accounts), P.A. to Principal, Mr U.R.R. Narendra (For Teaching Staff Ward Quota Merit List), Mr Arun Sharma (Non-Teaching Staff Ward Quota Merit List), Dealing Assistants (Administration & Accounts), All concerned, College Website; and File.